

Daily Scrum Meeting Minutes 6:

Attendees: Manuel Conrad, Isis Gomez, Michael Novas, Kirei Hausheer, Joaquin Prado

Start time: 7:00 P.M.

End time: 8:00 P.M.

Manuel Conrad

- **Hours worked since last meeting:** 3 hours
- **What was done since the last scrum meeting?**
Reviewed all three phishing scenarios and refined language for clarity.
- **What is planned to be done until the next scrum meeting?**
Begin drafting feedback explanations that appear after user choices.
- **What are the hurdles?**
Balancing educational tone with concise messaging.

Joaquin Prado

- **Hours worked since last meeting:** 3 hours
- **What was done since the last scrum meeting?**
Conducted integration QA across MFA and dashboard modules; logged 4 issues.
- **What is planned to be done until the next scrum meeting?**
Retest MFA fixes once updated and continue dashboard testing.
- **What are the hurdles?**
Some errors are inconsistent and only show up on specific devices.

Michael Novas

- **Hours worked since last meeting:** 3 hours
- **What was done since the last scrum meeting?**
Added summary report section to PDF exports with user progress metrics.
- **What is planned to be done until the next scrum meeting?**
Test export feature using actual training data from phishing scenarios.
- **What are the hurdles?**
Export layout shifts depending on browser version.

Kirei Hausheer

- **Hours worked since last meeting:** 3 hours
- **What was done since the last scrum meeting?**
Synced visuals with phishing scenario text, ensuring consistency across examples.
- **What is planned to be done until the next scrum meeting?**
Begin user-testing visuals to confirm clarity and realism.
- **What are the hurdles?**
Ensuring visuals enhance rather than distract during training.

Isis Gomez

- **Hours worked since last meeting:** 3 hours
- **What was done since the last scrum meeting?**
Shared MFA test results with team and noted specific mobile delays.
- **What is planned to be done until the next scrum meeting?**
Prioritize fixes for high-severity MFA issues and retest on iOS.
- **What are the hurdles?**
Mobile device availability is still a limitation for testing breadth.